



Meader Library Floor 2 Reference Services

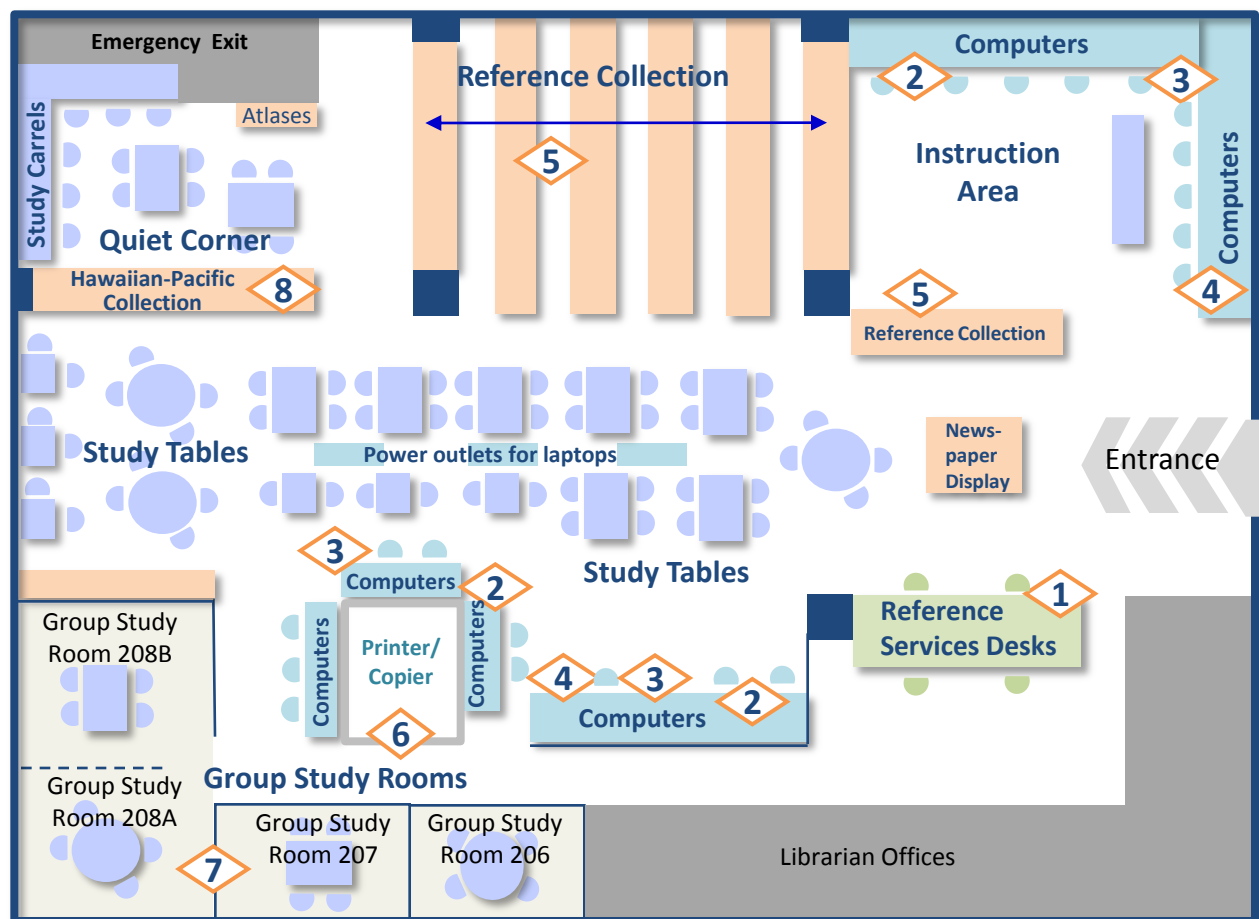
<1> Reference Services Desk: Reference Librarians will assist you with your research and information needs. Stop by, call (808) 544-1133, or e-mail us at reference@hpu.edu. Chat with us online on the Libraries Tab, Campus Pipeline.

<2> Computers & Internet Access: Access the Internet, library databases, e-mail, and Microsoft Office products at these computer workstations. Print to the HPU UniCard printer <6>. In addition, iMac computers and other software applications are available.

<3> Research Databases and Print Indexes: Access more than 75+ full-text, research databases covering multiple subject areas from any of these computer workstations. Print to the HPU UniCard printer. Use the print indexes, which are part of the Reference Collection, to locate older articles found in magazines, journals or newspapers.

<4> Library Catalog: Search online for books in Atherton or Meader Library at <http://library.hpu.edu/>.

<5> Reference Collection: Books are arranged by call number and begin with the letters "MREF." Browse through these sources for topic ideas. Use the general encyclopedias for an overview of your topic. Reference books are non-circulating.



<6> HPU UniCard Printer/Copier: Print to the HPU UniCard Printer from any computer on this floor for 5¢ per page in black & white or 35¢ per page in color. You can also copy or scan with this machine. Copies cost 5¢ per page as well. Scanning is free. To print or make copies, you need an HPU UniCard.

<7> Group Study Rooms: Study rooms 206, 207, 208A & 208B are located here. Reserve these rooms at the Reference Desk. Room 207 is equipped with a TV/DVD system.

<8> Hawaiian-Pacific Collection: Reference books for Hawai'i and Pacific regions. For a larger selection, please see the Hawaiian Pacific Collection at Atherton. In addition, Atlases and the Oversize Collection are located on this shelf.



Meader Library Floor 3 Circulation Services

<1> Circulation Services Desk: At this desk you can borrow and return books; pay library fees or fines; reserve study rooms; request books located at Atherton Library; ask for Reserve Collection materials and request Closed Collection books.

<2> Circulating Book Collection: These books may be borrowed. You may borrow up to 10 books a day to a limit of 99 books. Books are arranged by call number. Call numbers range from A-PN.

<3> Group Study Rooms: Study rooms 304, 305, and 306 are located here. Reserve these rooms in person at the Circulation Desk or by phone up to seven days in advance. Rooms 304 and 306 are equipped with a TV/DVD system.

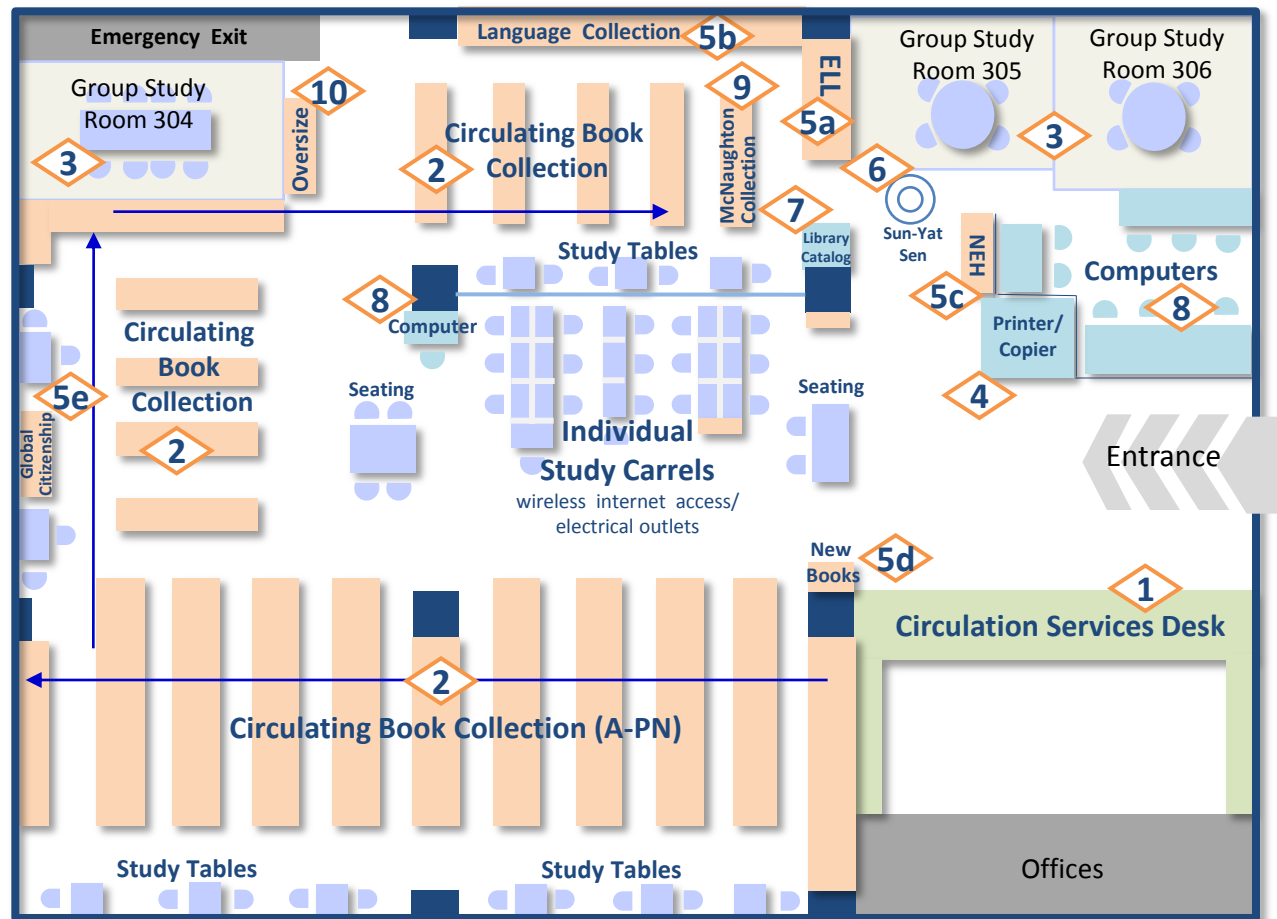
<4> HPU UniCard Printer/Copier: Print to the HPU UniCard Printer from any computer workstation on the floor for 5¢ per page.

<5a> ELL Collection: This collection is for students developing their skills in the English language. The books are selected for reading practice and entertainment, and are arranged on the shelf by reading level.

<5b> Language Collection: This collection is for students developing their skills in foreign languages taught at HPU.

<5c> NEH Collection: A grant from the National Endowment for the Humanities provides for these books to support HPU's Humanities programs.

<5d> New Books Collection: A display of some of the most recent additions to the library's collections.



<5e> Global Citizenship Collection: Selected books covering a broad range of global issues.

<6> Sun Yat-Sen Educational Collection: This display of Sun Yat-Sen heirloom art pieces was donated by Dr. Lily Sui-Fong, granddaughter of Sun Yat-Sen and an alumna of Hawaii Pacific University.

<7> Library Catalog: This workstation is specifically designated for the HPU Library Catalog. The catalog allows you to find books available in the HPU Libraries including AV and reserve materials. Access the catalog online at <http://library.hpu.edu/>.

<8> Internet Access: Access the Internet, e-mail, and Microsoft Office products as well as other software applications at these computer workstations. Print to the HPU UniCard printer.

<9> McNughton Collection: Recent bestsellers from a variety of fiction and non-fiction genres. Available for a 2-week period.



Meader Library Floor 5 Periodical Services

<1> Periodical Services Desk: Services offered at this desk include checking out books, media, and reserve materials; assisting with basic research questions; facilitating technological support and troubleshooting.

<2> Newspapers Display: This area features current issues of available newspapers. Older issues, or those not on display, are stored on the Newspaper Stacks or in the cabinets with the Microform Collection.

<3> Periodicals Display: On display are current issues of selected periodicals. Older issues and those not on display are stored on the Print Periodicals Collection shelves or in the Microform Periodicals Collection. Consult the *Periodicals List* to find a specific title.

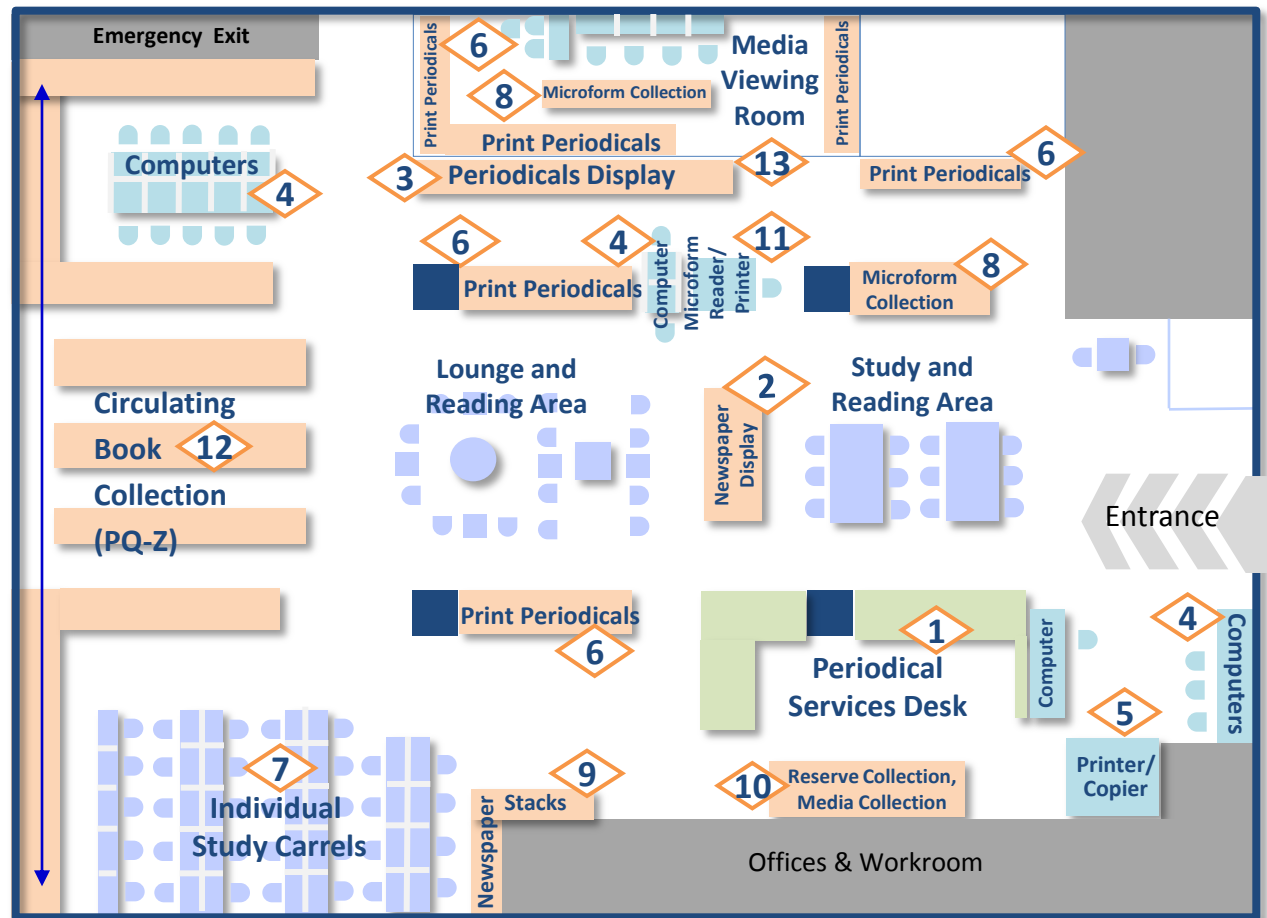
<4> Research Databases, Library Catalog, & Internet Access: Access research databases, the Library catalog, the Internet, and Microsoft Office products at these computers. Print to the HPU UniCard Printer.

<5> HPU UniCard Printer/Copier: Print to the HPU UniCard Printer from any computer on this floor or make copies for 5¢ per page. Free scanning to a USB drive is also offered.

<6> Print Periodicals Collection: Magazines and journals are stored on these shelves alphabetically by title. Periodicals may not be borrowed, but may be photocopied.

<7> Individual Study Carrels: These partly-enclosed desks are for study. Please do not leave your books, backpacks, laptops, or other items unattended in these carrels.

<8> Microform Collection: The microfiche and microfilm collections are stored in these cabinets alphabetically by title. See <11> for information on the microform reader/printer.



<9> Newspapers Stacks: Older issues of displayed newspapers are stored here. Most print newspapers are kept for three to four months. Some newspapers are available online, while archived issues of various publications are stored in the microform collection. Use the *Periodicals List* for information on location and format of newspapers.

<10> Reserve Collection: DVDs/VHS videos placed on reserve by faculty for student use, as well as select periodicals, are found behind the Periodical Services Desk. An HPU ID is required to view reserve material, including magazines and media in this collection. Please ask at the Periodical Services Desk.

<11> Microform Reader/Printer: For free viewing and printing of the microform collection, please inquire at the Periodical Services Desk.

<12> Circulating Book Collection: Call numbers range from PQ-Z.

<13> Media Viewing Room: Media viewing stations are available for students or faculty to use. There are four individual viewing stations and one group station.



Atherton Library - 3rd Floor
Cooke Academic Center
Hawai'i Loa campus

<1> Reference Services Desk: Reference Librarians will assist you with your research and information needs. Stop by, call or e-mail us at: 808-236-5803, reference@hpu.edu

<2> Circulation Services Desk: Borrow or return books; pay library fees or fines; request books located at Meader Library; request Reserve Collection materials; or check out a study room.

<3> Reference Collection: Books that have the letters "AREF" before the call number are located here. Browse the call numbers that relate to your topic. Reference books are non-circulating.

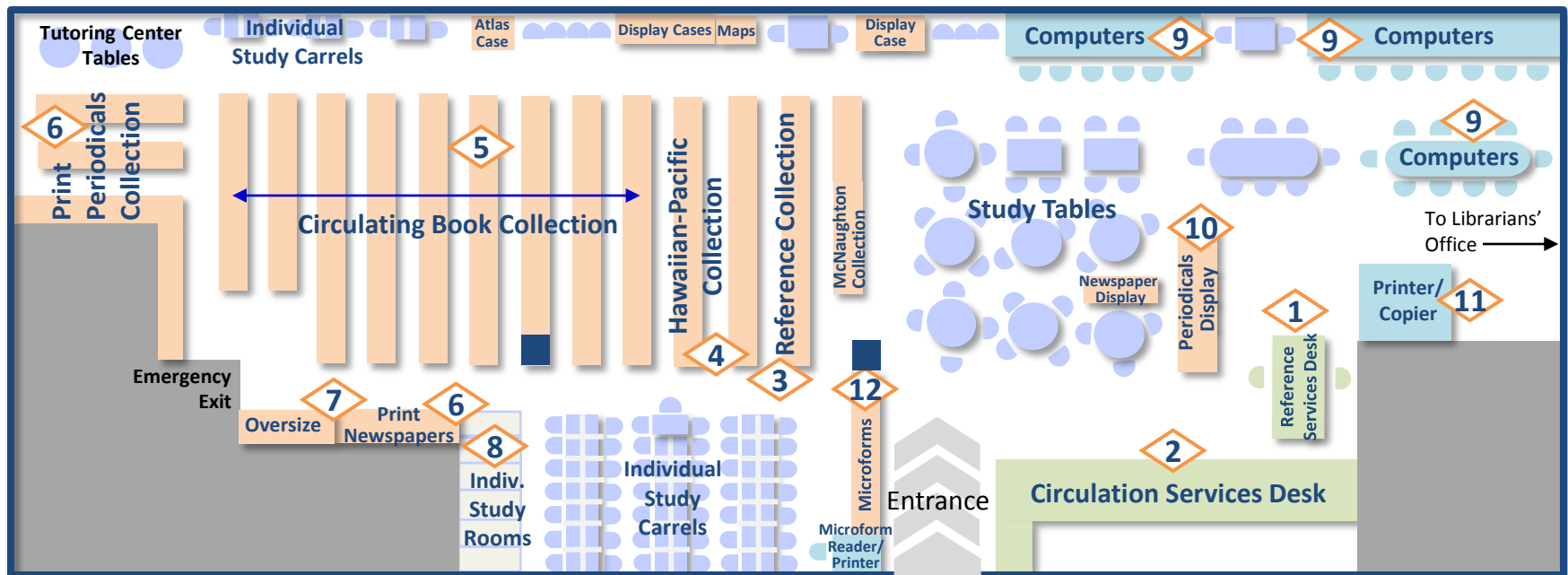
<4> Hawaiian-Pacific Collection: Reference/circulating books for Hawai'i and Pacific regions.

<5> Circulating Book Collection: These books may be borrowed. Books are arranged by call number. The labels on the ends of the shelves show which call numbers are located in each row.

<6> Print Periodicals Collection and Newspapers: Older issues of newspapers and print periodicals are stored on these shelves. Check the *University Libraries Periodicals List* to see if the periodical you want is kept in print or microform format. Microform periodicals are stored at **<12>** (see below).

<7> Oversized Books: Books that are larger than standard shelf-size are located in this area.

<8> Study Rooms: Individual study rooms are available for student use. Check out these rooms at the Circulation Services Desk.



<9> Research Databases, Library Catalog, & Internet Access: Access the research databases, the Library catalog, the Internet, e-mail, and Microsoft Office products at these computer workstations. Print to the UniCard Printer/Copier. In addition, an iMac computer and other software applications are available.

<10> Periodicals Display: Selected periodicals are on display. Older and non-display issues are stored at **<6>**. Check the *University Libraries Periodicals List* for location and format of periodicals. Periodicals may not be borrowed. You may photocopy or scan what you need.

<11> HPU UniCard Printer/Copier: Print to the UniCard Printer/Copier from any computer on this floor for \$.05 per page. To print or make copies, you need an HPU UniCard. Scanning from the Printer/Copier is free, but you will need a USB flash drive.

<12> Microform Periodicals Collection: Periodicals received in microfiche or microfilm are stored in these cabinets alphabetically by the title of the periodical. Use the microform reader/printer to view or print the microform. Printing from the microform printer is free. If you need help using the machines, ask at the Circulation Services Desk.